

**Policy Plan Board XVI**  
**Study Association Sarphati**  
**2024/2025**



Lotte Dethmers - Chair

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Aaliyah Shafira - Vice-Chair | Ben Wetzels - Commissioner of External Affairs

Dear Reader,

We as Candidate Board XVI of the Study Association Sarphati would hereby like to present to you our policy plan. This will regard the academic year of 2024/2025. We as Candidate Board XVI will represent our members who are students of all study programs in the department 'Geografie, Planologie & Internationale Ontwikkelingsstudies'. This year again we hope to integrate our members with each other, so that we can learn from each other, grow with each other and experience memorable things together. We aim to do this through organizing both social and educational activities, thus making everyone from every nook and cranny feel at home.

This year will be the second year of Sarphati being an international study association, making the integration of international students still high on our priority list. Through organizing certain activities aimed at attracting internationals in specific, we hope to make this possible. We as a Candidate Board will continue our open approach toward all members, thus making Sarphati a welcoming space for all who are interested. Since the buddy system will also be abolished this upcoming year, it is now on us as Candidate Board and members to make new students feel at ease within Sarphati.

Yet again, this year's agenda will be packed with activities. One of them includes a collaboration with our sister association Mundus, where we aim to visit and learn from each other's cities and associations. We will also bring back the Sarphestival again this year, after missing this event last year due to celebrating our Lustrum Year. We as Candidate Board XVI will also be organizing a parent day this upcoming academic year. This parent day was last organized two years ago, but because of popular demand from members, we will organize it a year earlier than initially planned.

Lastly, we as Candidate Board have decided to increase the yearly contribution for members of Sarphati. We have decided to do this to help compensate for inflation, since the contribution has been the same price since 2010.

With this we hope to have made our goals and intentions for the upcoming academic year as clear as day. We look forward to being the Board of our Study Association that is Sarphati.

Kind regards,

Lotte Dethmers as Chair  
Sam-Ji Woudstra as Secretary  
Renee Schilperoort as Treasurer  
Aaliyah Shafira as Vice-chair  
Ben Wetzels as Commissioner of External Affairs

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# Chapter 1 - Sarphati's Identity

Our study association has a distinctive character that we aim to preserve. We as the Candidate Board hope to make as many members feel included and represented as possible, by being welcoming and open to everyone at all times. With the various activities that Sarphati offers we want to make all members feel like they belong at the association. Through mutual respect and openness from all members within Sarphati, we hope to create a comfortable space for all. As an upcoming board, we form a crucial link in maintaining the identity of Sarphati and guaranteeing its foundations. Through means like activities within the study association and our media platforms, we hope to maintain our strong identity

## 1.1 Our togetherness

For the continuity and health of our study association, it is of utmost importance that its members feel a strong sense of belonging and togetherness within the association. We hold high standards as to including everyone in our activities and being open to new members at all times being a few of them. The integration of the new first years of our bachelor's and the new students of our masters are crucial to sustain this.

### 1.1.1 First Years Students

Last year, two successful borrels were organized, aimed at integrating first year students, by starting the borrels earlier than usual. This year, we have decided to have the first official matchingday with the traditional foxhunt. In collaboration with our program, Sarphati will play an active role in the introduction week. The introduction day organized by Sarphati will among others contain a tour through campus and a boatrip, aiming at first-years getting to know their peers, Amsterdam, their program and Sarphati. The first couple borrels will also be open an hour earlier than usual, at 19:00, to better welcome the first-years within Sarphati. The first 'regular' borrel for all members will then start at eight o'clock. Starting the drinks at eight o'clock allows those who live further away to stay longer and still catch the last train home. The program will cover the membership fees for first-year students who wish to join Sarphati this year.

Furthermore, the activities of October Weekend and Introcamp, which will take place in the first block, will also aid in the integration of first-year students. These activities are designed to give first-year students a chance to meet and get to know others. Moreover, with more international students expected to join in the first year, it is anticipated that additional funds will be allocated to certain committees to support the integration of these international students.

### 1.1.2 Buddy System

As of next academic year the buddy system as we know will be abolished. In recent years UvA has noticed that the buddy system didn't have the desired effects. Even so, they have noticed that the buddy system was not as crucial as previously believed. Guidance and support from both Sarphati and UvA has proven enough to make first years feel at ease. Therefore it has been decided that the support and guidance of first years will be done in a new way without the buddy system. Rather, mentors in the form of teachers from our study will take their

place. This reduces Sarphati's role in the integration of first years but doesn't diminish its importance. Through our activities and with our active members we will ensure that first years still have the support and guidance they need.

### **1.1.3 Masterstudents**

For this topic, we will continue along the lines of Board XV. One of the key points they pointed out was that new international bachelor students can find contact points in international master students because these international master students can give more insight on what it's like to study abroad. This way, master students will also get more involved with the association and we think this is a great idea. Also, throughout the year, multiple activities will be organized to further involve and include the master students with the study association.

## **1.2 Inclusivity**

Candidate Board XVI believes it is important for Sarphati to be an inclusive and safe place for all its members. To ensure that members can discuss confidential events and experiences without hesitation, three trust persons will be appointed: one man, one woman, and one international student. These trust persons will be announced at the start of the academic year via the website, Instagram, and Canvas. Throughout the year, the trust persons will be featured more frequently on Instagram and Canvas. In this way, Candidate Board XVI aims to lower the threshold for members to seek help with problems and experiences.

Furthermore, there will be extra money allocated to two main committees which are, the Educational Activity Committee, and the Activity Committee. The reason why these two committees were chosen to be given more compensation is due to the fact that they can help attract more international students in particular, according to the activities these committees offer. The EAC and AC committees have activities that integrate international aspects, and thus can help attract international students. This allocation is done as part of our effort to ensure a smooth and inclusive transition for all new members.

To maintain the engagement and creativity of the association, Candidate Board XVI aims to organize a design contest for members to create designs for Sarphati t-shirts. The best design will be chosen, and the winning design will be sold. This competition is aimed at fostering creativity and engagement among members, while also promoting a sense of community and belonging within the association.

## **1.3 Activities**

Throughout the year, various activities of all sorts will be organized by Sarphati and its committees. These activities range from parties, to educational activities. Apart from the activities being fun, they are also meant to stimulate the cohesion within the association. Students can meet and get to know each other better through these various activities. Every wednesday from 8 p.m. until 1 a.m. Sarphati invites all its members to come to the weekly borrel at Café Brakke. For master students, these borrels occur every 1,5-2 months. More about these activities and the committees that organize them will be drawn up in chapter 2.

Last year, Board XV decided not to organize the Sarphestival, because of the 3rd lustrum Sarphati was celebrating. However, this year we would like to reinstate the Sarphestival, which will be facilitated by the AC, in collaboration with the Candidate Board. More about this will be explained further on. Also, Candidate Board XVI wants to organize a parent day this year. More about this will also be explained later on.

## **1.4 Sustainability**

With sustainability being such a prominent theme in today's world, we as Sarphati also need to touch base with this. Through little adjustments within our study association we hope to make Sarphati a bit more environmentally friendly. As mentioned in the previous policy plan written by board XV, we want to remind our trip committees of the possibility of seeking a travel destination within the reach of a bus or a train. On top of that we want to remind all participating members of the trips of the possibility to compensate for their CO2 emissions. We plan to do this through our media platforms by directly putting a link to organizations making this possible. When collaborating with new external parties, Sarphati will take their sustainability into account. We also want to make our business gifts for partners of Sarphati solely sustainable, an example of this would be giving a piece of forest.

## **1.5 Media**

Study Association Sarphati makes use of several different media platforms for the communication with members and external parties. These platforms will be further discussed in the upcoming paragraphs.

### **1.5.1 Website**

Study association Sarphati has a website on the domain [www.svsarphati.nl](http://www.svsarphati.nl). This site functions as the main platform to keep current members, sponsors, potential new members and external parties informed and up-to-date with relevant information. On this website, you will be able to find information about the board, the committees, career opportunities, and the association's collaboration with the program, and more. The website also includes a webshop where people who are connected to the association will be able to purchase tickets for activities and merchandise. Using the ECWID system as was previously the case. As both international students and Dutch students are able to join Sarphati the website will be available in Dutch and English. It is possible to switch languages on the site itself.

### **1.5.2 Mobile Application**

Since the academic year 2020-2021, a mobile application has been available. This app can be downloaded using the App Store and Google Play Store. However, only members of Sarphati can make use of the app with a personal account. They receive an invitation from the administrator, making the app privacy-friendly. New Sarphati members will receive an invitation to the app as soon as possible.

The app can be used for various purposes, such as finding all members and committees. There is also an interactive world map showing the locations of past activities and trips organized by Sarphati. Additionally, it includes editions of the magazine "Den Uytvreter" from recent years. Another important feature of the app is the photo gallery, where photos from activities are shown.



The app can also be used for social purposes. Members are able to send direct messages to each other and post messages and pictures on the activities feed. In the past year we noticed that the app was not used as much as could've been. That's why we as candidateboard XVI would like to start stimulating live activity on the app by being more active. Candidate Board XVI would start posting stuff about daily tasks that they are doing, small facts about Amsterdam, and just general stuff about our studies, and Sarphati. The application is comparable to X, members are able to post pictures and short messages which other members are able to react to. We would like to send push notifications using the app to announce future activities, and to let members know that the pictures from the past activities have been posted.

The language of the app will stay in English just as last year, that means that also the push notifications will only be sent in English, reasoning being that the notification would be too big if we would send them in both languages. The members are allowed to use any language they want on the app.

### **1.5.3 Instagram**

Sarphati uses various social media platforms in addition to the website to reach its members. The Instagram account, @svsarphati, is one of the primary channels and is used for announcements and promoting activities. At the beginning and end of each month, a monthly agenda and a monthly overview are posted, respectively. Additionally, reminders are posted a few times a year to highlight things that are often forgotten, such as the trust persons and the idea box. These posts appear on the Instagram feed and are always accessible to everyone. These can include short announcements or reminders for registration deadlines. Instagram is also important for communication with members, as they can chat with the secretary via DM (direct message) to ask questions, for example. Posts, stories, and DMs will be available in both English and Dutch, with *\*English follows Dutch\** indicated at the top of the posts. We chose Dutch as the first language, since international students decided to study abroad with the expectation of speaking and/or seeing English and Dutch in the Netherlands, while Dutch students decided to follow the program in Dutch and stay within the Netherlands. It is important that everything is also offered in English but the Sight of the Dutch Language shouldn't be surprising.

### **1.5.4 Facebook**

Candidate Board XVI intends to continue using the Facebook page this year, even though the platform's popularity is declining. It has been observed that current Sarphati members prefer using Instagram. Nevertheless, the Candidate Board wants to keep the Facebook page active to ensure that older members stay informed. The Facebook page is linked to the Instagram account, so all promotional content and announcements posted on Instagram are automatically shared on Facebook. Consequently, the same language guidelines apply, with posts available in both English and Dutch.

### **1.5.5 LinkedIn**

Sarphati uses LinkedIn for the association's business and formal contacts. The Sarphati page must look representative and professional to present a good image to these contacts. Job vacancies from related companies and career-oriented events are also posted on the LinkedIn page. Photos from events such as inhouse days, the networking social, and the networking event can also be shared on the LinkedIn page. For sponsors and the recruitment

of sponsors, the LinkedIn page is important as it provides opportunities to showcase themselves to Sarphati's LinkedIn followers.

### **1.5.6 News Letter**

The newsletter is distributed four times a year via email to all Sarphati members. This ensures that even those who may not use social media are kept informed about important updates and events concerning Sarphati. Each edition of the newsletter features information about recent activities, upcoming events, and announcements from the board. Additionally, the first two newsletters of the year will include information about the deadline for unsubscribing. The aim is to send out the newsletters at regular intervals throughout the year, such as at the end or beginning of each academic block. The newsletter will be available in both English and Dutch, with *\*English follows Dutch\** indicated at the top of each edition.

### **1.5.7 Idea box**

The idea box is used to give members the opportunity to share their ideas and help further develop the association. This can include a wide range of ideas, from new activities and committees to new merchandise. The idea box is available online through the website. In the past year and the year before, the idea box wasn't used much, and many members weren't aware of its existence. We want to change that by promoting the idea box more frequently via social media and posting reminders throughout the year, and by just promoting it mouth to mouth, encouraging members to share their ideas with us.

## **1.6 Privacy**

When individuals register as members of the Sarphati Study Association, they consent to having their photographs taken, in accordance with the Algemene Verordening Gegevensbescherming (AVG). These photos are shared exclusively within the app, which is a secure platform accessible only to Sarphati members. By signing the privacy statement, members also authorize the use of their photos for promotional purposes, including on Instagram and the website. Additionally, any paper documents containing personal information are meticulously stored in a secure filing cabinet to ensure confidentiality and protection. All pictures taken with the Sarphati camera will be checked before being posted on the Sarphati application, making sure that no content that is inappropriate, explicit, and/or sexual will be shared.

## **Chapter 2 - Language and Internationalization**

Starting last year, the Human Geography & Planning program introduced an English-language track in addition to the Dutch track. Therefore, Sarphati must continue to further incorporate international students into the study association. This significant change means that Sarphati must persist in encouraging international students to participate actively in the association. As mentioned earlier, inclusivity is very important to Sarphati, which is why it is crucial to involve international students. Candidate Board XVI encourages all members to consider their conversation partners when using language to ensure that no

one feels excluded. Furthermore, Candidate Board XVI believes that Sarphatianen can take responsibility for involving their fellow students in the association and encouraging each other in this effort.

## **2.1 Spoken Languages at Activities**

This year, all Sarphati activities will be accessible to both Dutch and international students. An exception applies to activities organized by the Career Committee due to some companies not offering in-house days in English. Nevertheless, the Career Committee will strive to balance English and Dutch in-house days. Although most Career Committee activities are conducted in Dutch because of the Dutch companies, international students are always welcome to participate, even if they may find it challenging to follow along. The Networking Event will probably be in English, as it was last year. Additionally, members are encouraged to engage in inclusive conversations during all activities.

## **2.2 Language Used for Communication**

The General Members Meeting regarding the board change, which is taking place on the 3rd of September, will be presented in English. The financial GMM will also be presented in English. The minutes will be made available in both English and Dutch so that all members can understand what was discussed at the GMM. However, this does not limit anyone to ask questions or explain in Dutch. Thus, although the presentation is presented in Dutch, Dutch-speaking students should be free to ask any questions in Dutch, in which this will be stress out in the beginning of the presentation.

Promotions and messages on Instagram and the app will be posted in English, followed by Dutch. Furthermore, flags will indicate for each activity whether it is accessible to international students.

The magazine Den Uytvreter (DU) will contain both Dutch and English articles. Each edition will alternate between which sections are written in Dutch or English. This way, the magazine remains easy to read for all Sarphatianen, and international students can possibly improve their Dutch.

The Almanak for the 2024/2025 academic year will probably use Dutch and English, with English for all the general parts. The candidate secretary will however check if it is possible to print a certain amount of Almanaks in Dutch, and some in English. If this is not possible within the same budget, it will be a mixed language version.

# **Chapter 3 - Committees**

## **3.1 Career Committee (CC)**

Throughout the year, the Carrière Commissie (CC) organizes several activities through which students can learn more and get in touch with jobs that suit the bachelor's degree they are

trying to obtain. These activities also offer a way to get to know the workfield in which the students will most likely be working in a few years. The Carrière Commissie is also important for sponsors, because these sponsors can host/organize activities through which they can promote themselves.

The Carrière Commissie will organize three inhouse days and two networking events.

### **3.1.1 Inhousedays**

On inhousedays, the committee will organize a visit to a certain company, so that the attending students can get to know the company better. During these days, the concerning company will present itself and show the students what they can expect from the workfield. Most inhousedays are formed by a presentation and after that a workshop, which will introduce the company to the students.

To further include international students in these activities, the committee will try to find a balance between English, Dutch and bilingual inhousedays. However, when looking for English and bilingual in-house days, consideration will be given to whether the company offers more than a Dutch company that offers an inhouseday. After all, we live in a Dutch job market, so companies tend to prefer a Dutch employee.

### **3.1.2 Netwerkborrel**

Every year, the committee organizes a networking event where students can grab a drink with representatives of some sponsors. This way, students can have more informal and accessible conversations to get to know the workfield. During these events, students can also establish links with certain people they might want to keep in touch with for future situations.

### **3.1.3 Netwerkevenement**

The netwerk evenement (networking event) is the biggest activity that the committee organizes. On this day, companies can do a pitch, organize a workshop and attend our so-called netwerkmarkt. Sarphati's sponsors have a big interest in this day because it is the main moment in the year where they can get to know the students that might someday become their potential colleagues.

This event is also very useful for students, because they are presented with a broad array of companies they might later be working at and professions that they might want to practice.

## **3.2 Master Commissie**

The Master Commissie is specifically for master students who are members of Sarphati. This committee organizes activities to promote social interactions among master students and to increase their involvement in Sarphati. This academic year, there will be four activities for master students: two social activities, one educational activity, and one career-oriented activity. Additionally, there will be collaboration with the program to further promote the master's activities.

### **3.3 Activiteitencommissie**

The Activiteitencommissie is responsible for organizing six different activities throughout the year. Three of these activities are already fixed: the yearly visit to the Carnavalin, a Carnival city under the rivers, the Sjaak Polak football tournament that Sarphati organises each year and the yearly Sarphestival. The Sarphestival did not take place last year, because of the third Lustrum that Sarphati was celebrating. It will take place around the end of the academic year, at the same time the lustrum was this year. This is to make it a closing activity of the academic year, and to have one more big party. Of the remaining three activities, two will be linked to sports and one will be determined by the committee.

### **3.4 Feest- en borrelcommissie**

The Feest- en borrelcommissie (FeBo) organizes many parties and other activities that contribute to a pleasant atmosphere within the association. In total, FeBo organizes 3 large parties throughout the year. In addition to the parties, FeBo also organizes the Valentine's Day borrel and Candidate Board XVI aims to organize a beer cantus again this year, given the success of two years ago. In addition, we want to organize a gala again this year, probably together with one or two other associations of the FV-FMG. This will reduce costs and there will be more people.

### **3.5 Committees that organize trips**

As of now Sarphati knows six committees that include some form of activity abroad. These trips are a way for members to get to experience other places and cultures and perhaps apply what they have learned at their study in different contexts. Many members look forward to these activities abroad, therefore we want to make sure they stay diverse in all aspects of the word. This is why we have decided to change the 5 year rule to a 2 year rule. This entails that instead of not being able to have a trip to a city for 5 years after it has been visited by Sarphati, like the rule said, we will make this 2 years. This entails that the following committees who all include trips, are not allowed to plan a trip to a city that has been visited by Sarphati in the last two years. For the marchtrips we have also decided to increase their respective prices, to ensure more paid activities can be organized by their respective committees, as well as for the committees to have a broader choice of destinations.

#### **3.5.1 Stadsreiscommissie**

The Stadsreiscommissie is responsible for organizing the yearly trip to one or two cities in a country of choice. The entry fee for this trip is €400,-. Board XV advocated for sustainable ways of transport (bus, train, e.g.) and we, as Candidate Board XVI, agree with this.

#### **3.5.2 Rondreiscommissie**

The Rondreiscommissie organizes a trip part of the marchtrips which organizes a trip traveling through multiple places. The entry fee for this trip is €550,-. This cost is to ensure the Rondreiscommissie can pick nice destinations for the trip, and provide paid activities for its participants.

### **3.5.3 Verre Reiscommissie**

The Verre Reiscommissie organizes the furthest trip of the year. Last year, as a correction for inflation, the contribution for the trip was raised to €750,-. We will keep up with this budget to organize a more spectacular trip with additional activities. With some more budget, it is also going to make the name of the 'Far Away' trip more worthwhile. It is going to be easier to find further destinations. The Far Travel Committee is also encouraged to use sustainable modes of transport as much as possible. Last year, the budget was also set higher, but it actually costed a bit less. We want to keep the price fixed, to use any budget that is left for activities. We also think that it should be possible to discover more destinations with €100 more.

### **3.5.4 Wintersportcommissie**

This year the Wintersportcommissie will organize the wintersport trip again. This trip will be during the revision week in December. Right now the committee is already working hard to get a good contract with "totallysnow" for the upcoming trip. Just like last year we will keep the maximum amount of members to join the trip at 35. The location will be announced at a borrel somewhere in the beginning of the year. Unlike last year we will try to find a new chair for the committee immediately after all the activities surrounding the trip are finished, so we can better prepare for the wintersport trip for the academic year of 2025 - 2026.

### **3.5.5 Weekendcommissie**

The Weekendcommissie organizes two weekend long activities a year. The first weekend, known as the October weekend, is perhaps the most important for first-year students. During this time, first-year students have the opportunity to get to know each other well through various activities and enjoyable evenings. Candidate Board XVI has chosen to accommodate 50 members as we believe that this number aligns with the incoming first-year students. Even though no CSW funds are allocated to the Weekendcommissie, Candidate Board XVI will encourage the committee to offer a (partially) educational program.

This year, the lift weekend will take place on the last week of April. The outward journey will involve hitchhiking to the destination. Before the return trip, Candidate Board XVI will consult with the committee to determine the best way to arrange the return trip, with a preference for sustainable options. Candidate Board XVI will provide the necessary budget for this and offer assistance where needed.

## **3.6 Educatieve Activiteiten Commissie**

The Educatieve Activiteiten Commissie offers an informal way to delve deeper into the field. The EAC organizes a total of five activities, four of which are related to the study. Two of these four activities are excursions, both domestic and international, while the other two are half-day events. This year, the EAC is also organizing a cultural activity that is less focused on the study itself. This initiative, introduced by Board XIII, aims to offer members a cultural experience within Sarphati, an aspect that has been relatively underrepresented within the association. Examples include a theater performance, as organized by Board XIII, or a cabaret show, as under Board XIV. This activity would also be great for the integration of international students. That is why we have allocated more money to the EAC, since we think

this committee has the potential to organize activities to better the integration of international students specifically.

### **3.7 Almanak**

The Almanak (Yearbook) committee will be gathering material and highlights from all the Sarphati activities throughout the whole year, to bring it all together in our Almanak. The Almanak will be published and released at the beginning of the next academic year during the Almanak Borrel. We would like to see if there is a possibility to make two different editions for the Almanak without making extra costs, one completely in Dutch, and the other completely in English. This would mean that the association would order the same amount of books but half would be in a different language. If this option is not viable, The Almanak itself will be written half in Dutch and half in English with the general parts all being in English.

### **3.8 Den Uytvreter**

Each year, four editions of the association's magazine, *Den Uytvreter* (DU), are mailed to each member who agreed on receiving the magazine. The committee has the freedom to create and structure various sections of the magazine according to their own vision. However, it is expected that certain themes will be consistently addressed, particularly those inspired and influenced by urban planning and geographical topics. This ensures that the magazine remains relevant and aligned with the interests of its members, providing content that is both accurate and engaging. The DU has been available on the app since the academic year of 2021 - 2022. This will stay the same, so newer and older members can always look back to previous editions. This year we want to be a bit more strict with the language used inside the DU. We want to try to achieve a 50/50 ratio for English and Dutch, with English used for the general sections, like for the introduction, and the interviews will be published in the language that the interview was in. That means that if we have two interviews in Dutch, that committee should try to get two English interviews as well.

### **3.9 Voorlichtingscommissie**

The Voorlichtingscommissie (VoCo) informs high school students and our next batch of students of the study that is Human Geography & Planning. The committee ensures the widespread of information regarding our study. The VoCo has close contact with the chair of the board and with UvA to ensure that these information activities are well planned and executed.

### **3.10 Introkampcommissie**

The Introkampcommissie is responsible for organizing the introcamp at the beginning of the academic year to help boost the integration of first years, both with each other as well as with Sarphati as a whole. This weekend is a perfect opportunity for first years to get to know Sarphati on a deeper level, and make students feel welcome at Sarphati.

### **3.11 Lustrumcommissie**

As we have had a Lustrum in the academic year of 2023/2024 and this event takes place once in five years, there will be no lustrumcommittee this next academic year. Though we have reserved €2000,- for the next Lustrum that will take place during the academic year of 2028/2029.

### **3.12 Composition of committees**

Sarphati values diversity within the association greatly. One of the most important aspects of this is the diversity within the committees. Candidate Board XVI strives for diverse committees in terms of friend groups, academic years, gender, and international students/Dutch students. Candidate Board XVI aims for at least one international student per committee to enhance the connection between international and Dutch students. However, exceptions will be made for the Carrièrecommissie and the Voorlichtingscommissie because the activities these committees organize are very much aimed at the Dutch job market. Also, the communication between these committees and the parties they communicate with will mainly be in Dutch so taking in committee members that do not speak Dutch might result in communication difficulties.

Diversity ensures a better association where everyone feels comfortable. Almost all committees consist of four senior students, with two first-year students joining at the beginning of the academic year. The recruitment of first-year students for committees will take place during the introduction period, which will be during the last week of August and the month September. Candidate Board XVI has considered expanding committees to accommodate more first-year students. At the beginning of the year, the interest among first-year students in joining a committee will be assessed, and it will be determined if there is enough space for everyone. Candidate Board XVI retains the option to expand committees if necessary.

This year, there will be one committee with two chairpersons: the round trip committee. It was not possible to find a chair that wanted to take it on alone, so we decided to put two chairmen on it. And, as they say, the more the merrier.

In previous years, a committee consisted of a chair, a treasurer, a promotion member, and three other members. However, this year we want to assign a new task to one of the three other members: the position of vice-chair. The vice-chair has to be at least a second year student, since we think it is wise that, in the case that the person has to fill in as chair, there is some knowledge about the study and Sarphati. We chose to implement this policy to make sure that the committee is in safe hands in case anything were to happen to the chair of a committee. Since the round trip committee has two chairs, they will also be each other's vice-chairs. The odds of both chairs falling out during the year are slim, but we argue that you can never be too careful.

### **3.13 Communication**

Each committee has a coordinator from the board. The coordinator serves as the point of contact for a committee and assists with its functioning on behalf of the board.



Chair: Rondreiscommissie, Voorlichtingscommissie, Introkampcommissie, Lustrumcommissie  
 Secretary: Wintersportcommissie, Almanak, Den Uytvreter  
 Treasurer: Feest- en Borrelcommissie  
 Vice-Chair: Educatieve Activiteiten Commissie, Mastercommissie, Weekendcommissie, & Verre Reiscommissie  
 Commissioner for External Affairs: Carrièrecommissie, Activiteitencommissie & Stadsreiscommissie

At the beginning of the year, the vice-chair organizes a chair's meeting to express expectations and ideas to the committee chairs. Previous boards have the practice of holding one chair's meeting at the start of the year, with a second meeting done individually serving as a feedback session in a more informal setting. Candidate Board XVI plans to implement the same process, with one formal chair's meeting at the beginning of the year and a second, informal feedback session in the middle of the year. The treasurer organizes similar meetings for the committee treasurers.

### 3.14 Lottery policy

The existing lottery policy will be upheld this year to ensure transparency. For activities organized by the AC, MC, FeBo, and EAC, a "first come, first served" policy is applied. In contrast, for the CC, priority is given to senior students over first-year students, as they derive greater benefit from career-focused activities. To facilitate this, registrations for CC activities are opened without a participant limit on the website, allowing everyone to sign up regardless of how many have already registered. If the number of registrations exceeds the available spots, a lottery process will be used to determine participants. It is important to note that the lottery process cannot be used if there is a cap on the number of registrations.

For the trips Candidate Board XVI decided that the lottery policy will be a bit different than last year. The percentages will be the same, but the board and the committees won't be a part of the calculations. We choose to do this because otherwise it could be possible that there would be a lot of second years in the committee and board with a guaranteed spot for example, leaving almost no space for other second years to join the trips.

#### Percentages groups lottery policy

Lottery group	Percentage
First-Years	50%
Second-Years	30%
Third-Years / Other Older-Years	20%

First-year students will represent 50% of all participants, while second-year students will make up 30% of the participant group. Third-year and Other older-year students will comprise 20% of the participant group. If any of the lottery groups do not have enough

registrations to fill their allocated spots, these places will be evenly distributed among the other lottery groups.

To ensure greater transparency, the lottery process will include the presence of an external observer. This drawing will be conducted with the attendance of at least one board member, the chair of the relevant committee, and an external individual who will serve as an impartial observer. This external observer could be a board member from another student association or a member of the Raad van Advies (RvA). Their role is to provide an unbiased perspective and ensure the fairness and integrity of the lottery process.

For the October weekend 5 spots will be allocated for committee members and 5 spots will be allocated for Candidate Board XVI, This weekend is specifically designed to help first-years students become more acquainted with the association and to facilitate this, a 33/17 allocation is used between first-year and seniors, the remaining will be taken by committee members and the Candidate Board. If the reserved spots for a particular lottery group are not completely filled, these unoccupied places will be opened up to participants from the other lottery group.

## **Chapter 4 - External Parties**

### **4.1 University of Amsterdam**

Sarphati has an interest in keeping up contact with the UvA. As this party ensures the quality of our facilities, plays a role in student well-being and is responsible for other overarching matters. Therefore, we as Candidate Board aim to upkeep our warm relationship with UvA.

### **4.2 Faculty Association of the Faculty of Behavioural and Social Sciences (FMG)**

Sarphati is part of the overarching faculty that is the Faculty of Behavioral and Social Sciences, the FMG. Attached to this is the Faculty Association of the Faculty of Behavioral and Social Sciences, also known as the Fv-FMG. This faculty association consists of eight other study associations, who are all also part of the FMG. These associations are: Mercurius (Communication Sciences), CASA (Cultural Anthropology), Pegasus (Interdisciplinary Social Studies), Comenius (Pedagogical and Educational Sciences), Machiavelli (Political Science), VSPA (Psychology), SEC (Sociology), Bloom (Computational Sciences) and last but not least our study association for Human Geography and Planning, Sarphati.

Within its academic year the Fv-FMG is to organize an educational activity as well as a party. These activities are aimed to integrate the students of all FMG studies to better integrate with each other, perhaps learning from and socializing with each other. Therefore these activities should be accessible for all FMG members and with that promoted to them sufficiently through the media platforms of all related associations.

The meetings of the Fv-FMG will take place with its board and a member of the Faculty Student Advisory Board (FSR) and the chair of the Common Room present. The FSR is relevant to the FMG because it ensures and supports student well-being. The board of the

Common Room is responsible for the upkeep of the Common Room as common space for all FMG members. Here, members can get to know each other among associations in a more informal setting. This space could also be rented out by students for their own purposes.

Our candidate chair, Lotte Dethmers, will hold office in the board of the Fv-FMG, as of right now it remains unclear which position Sarphati will hold within this board. On top of that Sarphati will have some additional roles within the faculty association, namely: Ben Wetzels will be part of the FMG borrel committee, Aaliyah Shafira will be part of the FMG activity committee and Renee Schilperoort will be part of the FMG party committee.

### **4.3 The Program**

For Sarphati it is important to have a close connection to our studyprogram and its coordinators. We are dependent on them for a number of matters. With a warm bond between Sarphati and the study, our association can better thrive. After all Sarphati can help strengthen the connection between students and their study. The candidate chair will form a bridge between Sarphati and the study through their study advisors. Jacqueline Naaborg and Iris Blaak will be our contact persons within the bachelor of our study, Caius Nijstad will be our contact person regarding the masters within our study. Furthermore the study director Mendel Giezen and professors of our study are also people of significance for Sarphati, as they are responsible for the quality of our study. In the introduction period of new first years we expect to have close contact and a close collaboration with the study to ensure integration of the first year with the study and Sarphati. We also expect to be collaborating on other events such as the parent day and the trial study for upcoming first years. This way we can ensure that the calendars for both the study and Sarphati do not overlap. The study is also an important source of income for Sarphati. Board XV has maintained good contact with the study and we plan to continue this.

#### **4.3.1 Programme Committee**

The Programme Committee (PC) maintains the health and quality of our bachelor and masters of Human Geography & Planning. Teachers and students both make up this committee. This committee has codetermination in the UvA and therefore might also be of significance for Sarphati. It is important for our association to know what goes on in the PC. The candidate chair aims to attend meetings of this committee to stay close to and updated regarding the study.

#### **4.3.2 Parent Day**

Within Sarphati and our study it is regarded that there should be a parent day once every three years. The last parent day was organized by board XIV in the academic year 2022/2023. Though there seems to be higher demand than expected to do a parent day again. Therefore we have decided to organize a parent day for our upcoming academic year (2024/2025). This means there is a two year gap between this parent day and the previous one, instead of it being a three year gap. From here on we can make the parent day a recurring event every two years instead of every three years, if deemed appropriate.

### **4.3.3 Study rooms**

Candidateboard XVI aims to carry on the tradition of board XV to have a study room available for Sarphati members throughout all days of the exam week. This way members have the opportunity to study with peers within the same study and with that motivate each other. The availability of the study room will be promoted through our media platforms.

### **4.4 Sister associations**

Sarphati has four sister associations. These associations are linked to other universities that also offer the Social Geography and Urban Planning bachelor. These sister associations are: V.U.G.S of the Universiteit van Utrecht; Genius Loci of the Wageningen University & Research; Mundus of the Radboud Universiteit from Nijmegen and Ibn Battuta of the Rijksuniversiteit Groningen. We argue that maintaining good relations with our sister associations is important because there is a lot to be learned from each others' different viewpoints. The sister associations also organize activities, such as the Nationaal Geografisch en Planologisch Symposium (National Geographical and Planning Symposium). This convention is used to establish links between the different associations and universities and to exchange knowledge and experiences.

### **4.5 Borrel Location**

Sarphati's weekly get-togethers to grab a drink will be hosted at Café Brakke on the Rozengracht in Amsterdam. A couple of board years ago, it was decided that the borrels would last from 20-1, also because it was easier to find an accommodating cafe and otherwise it would be too long. We as Candidate Board XVI think this is a good initiative, so this year we will continue along the lines of Board XV.

### **4.6 Book sale**

Sarphati has its annual book sale of studybooks. To make this possible we collaborate with other associations within the FMG. Together with Comenius, CASA, Machiavelli, Mercurius, Pegasus and SEC we will form the book sale committee. From Sarphati our candidate chair will take place in this committee. The books will be delivered by the 'VU boekhandel' through Boekenverkopers.com B.V.

With the possibility of collecting the books in the Sarphati room, we hope to motivate first years to do this to come in contact with Sarphati and its board in a more informal laid back setting. We encourage this by making the book collectment at the room free, and giving students a free Sarphati tote bag to go with it.

In the last years we have seen a decreased demand of study books. This means that for next year we will expect a decline in book sales. Though these sales may be a good way for new first years to come across Sarphati. We therefore inform students about the book sale through our media platforms. By ordering books through Sarphati as a member, students get 13% discount on their non-Dutch books. On top of that, there is an 8% discount for Dutch books, as is allowed by the Dutch law. Last years the association has received 5% provision for the revenue of the sold books. Sarphati strives to keep the book costs as low as possible by, among others keeping a low provision. This is contradictory to other associations who

have the book sales as a big portion of their income, who want to have high provisions. The booksales committee makes agreements on this with Boekverkopers.com B.V.

## **4.7 Career opportunities**

Sarphati finds it important that its members have the opportunity to explore the job market during their studies. The Career Committee organizes various activities to help with this. Candidate Board XVI will also share internships and job opportunities via LinkedIn and the website. This way, students always have a place to search for a company that suits them best. Throughout the year, the Commissioner of External Affairs stays in close contact with the CC. This allows career-oriented information to be easily exchanged between the CC and Candidate Board XVI, enabling the organization of high-quality activities. Additionally, the Commissioner of External Affairs will highlight activities of the Master's Committee to the master's students.

# **Chapter 5 - Sponsorship**

## **5.1 Our profile**

For Sarphati, it is crucial to present itself well to external parties. Our ability to present ourselves positively to external parties has significant benefits for Sarphati's attractiveness to potential sponsors. A good image gives sponsors the impression that their money is well spent, as these companies will also benefit more. However, good profiling not only offers financial benefits but also valuable opportunities for our members. Companies enable our members to explore the professional field. Companies are more likely to collaborate with an association that presents itself professionally.

The Career Committee also plays an important role in profiling Sarphati to sponsors and companies. The CC can mean a lot to companies, and the activities of the CC can greatly strengthen the bond between Sarphati and its sponsors.

Apart from sponsors, it is also important to profile Sarphati well to other parties, such as event locations and travel organizations. These parties are also more likely to collaborate with a well-profiled association. Additionally, maintaining a good relationship and contact with the University of Amsterdam (UvA) and the academic program is important for smooth cooperation, as these parties can benefit greatly from each other. After all, the academic program is Sarphati's biggest sponsor.

## **5.2 Sponsor strategy elba/rek**

Over the past few years, sustainability has been a big theme that Sarphati wanted to see in its potential sponsors and Candidate Board XVI will continue along these lines.

Maintaining contact with existing sponsors is of great importance, both during the period when a current contract is ending and throughout the year. Therefore, there will be contact with sponsors at least three times during the sponsorship year: when concluding or renewing a contract, halfway through the sponsorship year, and towards the end of the contract. Halfway through the sponsorship year, it will be assessed whether the respective sponsor is satisfied with Sarphati, if Sarphati can do anything more for them, and to remind them of the options within their sponsorship package that they may not have utilized yet. A few months

before the contract expires, there will also be contact with the respective sponsor to discuss the renewal of the contract and changes or continuation of the sponsorship package. If the sponsors or Sarphati feel the need, it is, of course, possible to have more frequent contact than three times a year. Additionally, there will logically be more contact with companies that organize events such as in-house days.

This year, Sarphati will also promote its sponsors to members through events, social media, and the website. This enhances Sarphati's profile with sponsors and offers Sarphati members many opportunities to obtain information about these companies and potential internship or job opportunities.

All of Sarphati's sponsors are highlighted on Sarphati's website under the bedrijfsprofielenpagina tab. Here, a small bit of information is provided on every one of Sarphati's sponsors. Sponsors can also write testimonials to further illustrate what they do.

The Carrièrebank is also available on the website. Here, companies can post job vacancies that members can easily view. It is Sarphati's obligation to approve this for all our partners and companies that ask us to, not just sponsors. If requested, Candidate Board XVI will promote this along with posting vacancies on our LinkedIn, for which a fee is charged. LinkedIn reaches more people, after all. The website also features an Internship Bank, where members can easily find internships. When partners request to promote an internship on the website, Sarphati is obliged to do so.

In addition to the website, Sarphati makes extensive use of LinkedIn for sponsorship. Many people can be reached on LinkedIn, as the Sarphati page has over 1,200 followers. For a fee, our partners can choose to post job vacancies and advertisements on this page.

This year, the LinkedIn page, the corporate section of the website, and career-oriented events will also be promoted more in collaboration with the academic program. This can include posts and notifications on the students' Canvas page. Additionally, there will be a focus on promoting these aspects to third-year students who are often looking for internships or want to explore the job market.

Many of our sponsors are directly related to the field of study. However, the option remains for companies outside the direct field to sponsor Sarphati. This offers a large number of potential sponsors. It also gives members the chance to explore job opportunities or internships outside their immediate field. We will carefully consider what these companies can offer Sarphati.

Sarphati is regularly approached by non-profit organizations that want to promote themselves through Sarphati's social media and website. These organizations often have limited financial resources and may be less interesting career-wise for our members. However, the option to establish relationships with them remains, but only if they are valuable to our members.

Board XV set a goal to attract more different types of sponsors and this goal was partly achieved. With the acquisition of ELBA-rec, Sarphati has acquired a technological sponsor and this year, we want to continue trying to attract more different types of sponsors. The reason for this is that most of Sarphati's sponsors are employment agencies and we, as Candidate Board XVI, want to look for other types of sponsors (technological- and governmental agencies). For example, the Ruimte en Duurzaamheid department of the Municipality of Amsterdam is something we want to reach out to.

## **Chapter 6 - Finances**

This chapter explains how Candidate Board XVI wants to arrange the financial part of study association Sarphati.

### **6.1 Transactions**

Working with cash has been completely abolished by board XIV. The starting point for Candidate Board XVI, just like in previous years, is to work via internet banking. For this, the payment method ECWID is used, introduced by board XIV. This is used to manage the webshop and there people can buy merchandise and tickets, among other things. Payments with this method are made through Mollie. Mollie is very reliable and thanks to this method it is also possible for international students to purchase tickets for activities and merchandise. International students cannot all pay with iDeal, so we also use credit and debit card transactions on the site for this, and if they have any problems with paying, we can let them pay with the SumUp, but rather not since it is easier to pay online for them but us as well.

Candidate board XVI will also keep SumUp as a payment method for payments on site. This could include, for example, selling sweaters in the room and selling tickets at the door of parties. Board XV has indicated that this is a convenient and quick method of making such sales, so we intend to continue this trend.

### **6.2 Declarations**

Submitting declarations is an opportunity for committee members to make purchases during an activity or trip in the interest of the association and its members, if this cannot be done directly by the treasurer or secretary. This is important for the financial administration. This year, Candidate Board XVI wants to maintain that declarations are submitted online. In such a case, there is a form on the website that must be completed, including a receipt. This can then be emailed to the treasurer of Candidate Board XVI. All invoices, transactions and declarations have been available in Dropbox since last year, which will not change this year. However, a separate folder will be created for the invoices, with a distinction between the committees. This makes it a lot easier for the KCC and the candidate treasurer. The candidate treasurer will also ensure that all declarations that are made must be processed in accordance with the policy. This means that the transaction must be done in consultation with the candidate treasurer and that the Declaration Form must be submitted correctly afterwards. Without this action it is not possible to keep everything in order, so it is a requirement when declaring to get the money back.

### **6.3 Banking**

SV Sarphati will remain with ING for the coming year. Fortunately, we have heard from the Audit committee that the transfer of a new treasurer to the business account and the application for credit and debit cards to this person has become a lot easier. This has led us to choose, partly due to the simplified policy of ING, to remain with this bank for now. This is also because it is quite difficult to be accepted as a study association by most other banks.

## **6.4 Kas Controle Commissie**

The Kas Controle Commissie (KCC) fulfills an important role within the association. The committee's main task is to check the bookkeeping, which guarantees the financial continuity of the association. The KCC nominates new members to the General Members' Meeting (ALV), which decides on the appointment of this committee in accordance with the statutes of the association. Traditionally, the outgoing treasurer is nominated as a new member of the KCC. This means that there is sufficient knowledge within the KCC to properly fulfill its important tasks. This means that if everything goes well, the current treasurer Lucas Klerks will become the newest addition to the KCC.

Board XIII has introduced an external KCC member. This has proven to be a good addition in the past 2 years. This is why Candidate Board XVI wants to keep it. Miles Hofstee, the current external member, is unfortunately quitting. The candidate treasurer is looking for a new external member together with the current treasurer.

Last year there were 6 members in the KCC because of the Lustrum, but next year it will be the last four treasurers plus an external member. The external member can look at the study association objectively.

## **Chapter 7 - Explanation of the Concept Budget Candidate Board XVI**

Candidate Board XVI proudly presents the concept budget of Study Association Sarphati. In collaboration with Lucas Klerks (treasurer of the board XV), the Audit Committee (KCC) and Renee Schilperoort (candidate treasurer of the board XVI), a nice plan has been made for all money-related matters for this academic year. In the concept budget, as in previous years, various items will be examined. Candidate Board XVI aims to almost break even, with the exception of the unforeseen costs of €500, which will ultimately cause us to make a loss of minus €250.

### **7.1 Income**

Income includes all amounts that come in, provided that it is a payment for a specific paid activity (think of participant contributions). The contribution of the College of Social Sciences (CSW) does not fall under this item. The income of Study Association Sarphati will consist of the annual contribution, collected sponsorship money and the money earned from book sales.

#### **7.1.1 Contribution**

The contribution per member will be increased to €12.50 this year. This means that the increase that had been on the cards for a while, and was even investigated by board XV last year, will finally be implemented. This has to do with the fact that according to the KCC there has been no increase since 2010. However, the prices of everything have increased. Due to



the ever-increasing inflation, it was decided to implement the increase after the announcement of the upcoming increase by board XV, and that the higher contribution finally is going to happen.

It was assumed that there would be 700 paying members, who would all pay €12.50. This amounts to €8750.

### **7.1.2 Sponsorship money**

Sponsorship money is one of Sarphati's most important sources of income. In consultation with Ben Wetzels, the candidate commissioner for external affairs, the sponsorship target was set at €8750. This was also done after advice from the current board, who easily achieved their sponsorship target of €8000.

### **7.1.3 Book sales**

Book sales have shown in recent years that they are constantly declining. Last year, income was also lower than expected, which means that this year's income from book sales has been cautiously estimated at €500, which is a lot lower than in recent years.

## **7.2 Loss**

In previous years, the budget has been drawn up several times with a view to making a loss. Candidate board XVI also wants to budget for this. This refers to a loss of €-250,-, as far as unforeseen costs are concerned. Experience shows that there is usually a positive result, but if there are indeed unforeseen costs, such as the possible purchase of a new, more expensive camera, the unforeseen costs can be used. The current camera is currently working, but Candidate Board XVI, the KCC and Board XV are still looking for a new, more sustainable alternative.

### **7.2.1 Activities in the introduction period**

The introduction period is of great importance for welcoming the new first-year students. During this period, the new students will become acquainted with the study association Sarphati and the entire Human Geography & Planning program. The program reserves a considerable amount for this, which amounts to €2500. This amount will be used for the introductory activity, which will be a fun activity with an educational edge. Last year it was a completely educational activity, but unfortunately that was very disappointing. The introductory activity this year will be a boat trip. In addition, this money will also be used for the fox hunt, matching, borrels, the introductory master activity and the buddy activity.

### **7.2.2 Merchandise**

The goal of Candidate Board XVI is to switch to a new type of merchandise. We want to release certain lines with a slightly higher quality and a more extensive design. The Sarphati socks are already sold out, but we still have a large stock of sweaters. During the introduction camp, we want to take the sweaters with us and sell them with the SumUp. This option will remain available throughout the year, but we will no longer order new openers, sweaters and socks. The sales price for the sweaters will remain €12.90, which is the price for which they were purchased by Board XIV.

In principle, the merchandise normally breaks even, but this year we want to work with pre-ordering new clothing lines. This is inspired by the shirts of this year's Verrereiscommissie, which had a very nice design that was very appealing. The option must therefore be available this year for members to pre-order clothing items. In addition, we may want to let members help design, whereby we choose which design of a member becomes the final line. So we want to make a loss on the merchandise, because we want to offer this new clothing for the first line as cheaper than the purchase price. This is also to promote the new clothing. The new clothing line will mainly consist of larger items, probably starting with shirts. In addition, the remaining inventory of sweaters will be counted as €500 expenses, due to an investment by Board XIV.

However, if there are still problems with the current camera of the secretary, part of the budget that will now be invested in the merchandise will be invested in a new camera. The candidate secretary, candidate treasurer and the KCC will then look at what the most sustainable and best option is, for which this budget will possibly be used. If this turns out to be the case, the new merchandise items will be offered on the basis of the cost price, and there will therefore be no discount for the first line.

### **7.3 Expenses to the association**

In order to keep an association running, certain costs have to be incurred. These costs are fully covered by the CSW, and are referred to as 'expenses to the association'. The costs have increased compared to last year for many items.

#### **7.3.1 Website**

The website is of great importance to the association. Here members and external parties can look up information and get to know the association. In addition, this medium plays a crucial role in recruiting sponsors.

The costs of the website have increased to €750 since last year. That amount of money stays the same for us. Weebly also asks for money for the option of making the website in English. At the moment, the secretary and candidate secretary are going to look at the safety risks that are indicated together with the KCC. These are not part of the concept budget of Candidate Board XVI.

#### **7.3.2 Bank**

The bank charges have increased in recent years for a number of reasons. One of them is the website, to which the payment method Mollie has been added. This is a payment method that was necessary for the ECWID program, which involves transaction costs. Debit and credit cards can also be used as payment methods for the webshop. This makes it easier for international students to buy tickets and merchandise. These transaction costs will be paid in full by study association Sarphati. In consultation with the treasurer of board XV (Lucas Klerks) and the candidate treasurer of board XVI (Renee Schilperoort), it was decided to budget the total costs at €1250, which will be fully declared to the CSW. This choice was made because board XV managed well with the same budget.

### **7.3.3 Conscribo**

Study association Sarphati is also using the accounting program Conscribo this year, which allows the association's finances to remain transparent throughout the year. The costs for Conscribo amount to €350 per year and are fully declared to the CSW.

### **7.3.4 Participations & Insurance**

This includes the contributions to the FV-FMG and various insurances, as well as the transaction costs of SumUp. Because there are no major changes compared to last year, which would cause the costs to increase, the costs will be the same as during board XV. Together, these costs amount to €250 and are fully declared to the CSW.

### **7.3.5 NGPS**

Every year, the five geographical and planning study associations organize a symposium. The costs for organizing this NGPS amount to €350, which is slightly higher than last year. These costs are fully declared to the CSW. This is also partly because inflation also plays a role in the organization of NGPS. As a result, the costs are €80 more expensive. In addition, it has been agreed with the participating organizations that there is a budget of €350, which also includes a part of unforeseen costs.

### **7.3.6 Promotional Materials**

This post will be used for several purposes this year, including printing high-quality invitations for the constitution borrel for a professional appearance to other associations. We also use this budget to send christmas cards from Sarphati to their active members, but also to sister associations.

### **7.3.7 Office supplies**

This item covers the items that are needed to perform administrative work. This also includes the license of the DU & the Almanak, which already amounts to €130. If a few more administrative attributes are added to this, this item will eventually become €200, which will be fully declared to the CSW.

### **7.3.8 Statutes / Articles of Association**

This year, the Articles of Association will most likely have to be changed. We have to do this because of the Dutch law, that prescribe us to change our articles before 2026 to follow the new rules. Every couple of years this has to be done, and in this case it is in our year. Candidate Board XVI will be tasked with doing this. Boards XV, XIV and XIII have all reserved €250, which is probably enough to change the statutes, so we have not budgeted for this.

## **7.4 Expenses to the board**

This section explains the items on which Sarphati spends more money than it gets out.

Firstly, there are some costs that are incurred by the board, as every year, to be able to represent the association well. These costs also remain the same this year, except for the item 'board activities.'

#### **7.4.1 Constitution Borrel**

The constitution borrel is an important opportunity to strengthen the ties between the associations. Healthy relationships between associations are important. Because the associations are similar, they can learn from each other and build on each other. Previous boards have made a nice tradition of the constitution borrel and Candidate Board XVI is happy to continue this. The board of study association Sarphati therefore organizes its own constitution borrel every year. During this drink, it is customary to offer fellow boards free drinks and attributes have to be purchased. Board XV has chosen to increase this item slightly, given the ever-increasing prices of beer, wine and other drinks. We will maintain this budget of €600 this year.

#### **7.4.2 Board clothing**

Although the board always has an approachable attitude towards members, it also represents the association at formal occasions. These include visiting companies, conferences and networking events. In these situations, it is important that the board members have a representative appearance. In this way, Candidate Board XVI maintains the good name of study association Sarphati among our partners. As in previous years, investments will be made in suits for the Candidate Board. Since the number of board members remains the same, this also applies to this item. The association therefore has €100 available per person, which amounts to a total of €500. The remaining costs are covered by the then board members themselves.

#### **7.4.3 Board activities**

This item reimburses activities that the board members of study association Sarphati undertake in the interest of the association. These include for example, first aid courses.

In Candidate Board XVI, one of the members already has a BHV certificate. This eliminates some of the costs. The budget has been reduced to €300 to give 2 other members the opportunity to get their certification. There also might be an opportunity where other Candidate Board members get theirs via work, and in that case, two others can do the course. We really want to have one BHV trained member on every trip,

#### **7.4.4 Business gifts**

In addition to organizing its own constitution borrel, the board of study association Sarphati also visits the constitution borrels of other, related associations. Traditionally, a business gift is given to strengthen the bond with the association in question. These business gifts are bought from this budget of € 100.

### **7.5 Expenses to members**

In addition to expenses to the board, there are also expenses that the board makes that directly benefit the members. These expenses are listed under this heading.

### **7.5.1 Active member activities**

Active members are very cherished within our association. After all, they are essential for keeping the association running. Candidate board XVI is very grateful to all active members for their voluntary efforts, which benefit the entire association. In return for the volunteer work that the active members do throughout the year, two active members activities are organized by the board. In addition to expenses, this item also has income, because a participation fee is charged. The income is calculated at 30 times €30, which will be the contribution of the active members weekend, and we want to spend €2600 on it from Sarphati.

### **7.5.2 Reservation for internationalization**

As Candidate Board XVI, we have chosen to leave the €250 reserved by board XIV for internationalization. Within our concept budget, we have already given the AC and the EAC more money per activity and also given the borrels some more budget, which we want to use to make the activities cheaper and more attractive for both Dutch and international students. In addition, we have chosen to reserve €250 ourselves for the upcoming boards, which may ultimately result in a nice budget that can be used for an integration activity which focuses on international students at the start of a new year. If the next board also puts some money in, they will be able to organize something at the beginning of the new year where Dutch and international students can integrate with Sarphati and each other. As Candidate Board XVI, we mainly want to use personal contact and mutual ties to make the study association more attractive for international students.

### **7.5.3 Reservation for Lustrum IV**

This year, Candidate Board XVI will make a reservation of €2000, intended for Lustrum IV. Since board XV, there has been a contribution of €2000 to the lustrum, which we want to continue to counter rising inflation.

### **7.5.4 Borrels**

This item includes the costs incurred in organizing special borrels such as the old board borrel, but also the costs incurred for regular borrels. Board XIII has started organizing a few borrels especially for the master students. Candidate board XVI wants to continue this and therefore an additional €200 will be made available for this, in addition to the €800 for borrels that was available already. After the success of the open podiums, organized by boards XIII and XIV, there will be an open podium again this year. We reserve €400 for this. The rest of the budget is for the drinks and the internationalization and attractiveness of the borrels. The total budget is €1350.

### **7.5.5 Mobile Application**

SV Sarphati has had its own mobile application for three years now. This environment is specifically intended as an environment for active members of the association. The costs of the application also depend on the number of active users. For this year's budget, Candidate Board XVI is aiming for about the same amount of users as last year. The total costs for the application therefore amount to approximately €1100, of which € 250 is declared to the CSW.

### **7.5.6 KCC & RvA**

Just like the other active members, the Kas Controle Commissie and Raad van Advies, consisting of members with board experience, also volunteer for the association during the year. For the past four years, a thank-you gift has therefore been purchased at the end of the year for the members of both bodies. Candidate Board XVI intends to continue this and has therefore set aside €350,- in the budget for this purpose since the beginning of the year. This is divided into €175,- for the Raad van Advies and €175,- for the Kas Controle Commissie.

### **7.5.7 Groceries for Meetings**

This includes the costs of groceries for the general members meetings, chair's meetings, treasurer's meetings and pro-member meetings. Candidate board XVI maintains the increase that was introduced by board XV.

### **7.5.8 Boardroom**

The Sarphati room has been in use since board X and since then a lot has been done to it by previous boards. Boards XIII & XIV have less money left for this, because the room is in good condition. Board XV has done some things in the room. Candidate Board XVI wants to reduce the budget slightly, because we prefer to spend this money on our members. The budget will be €250.

## **7.6 Committees (quitte)**

In addition to matters that are arranged by the board, a large part of the association's activities are organized by the committees. From a budgetary point of view, these can be divided into two groups. About half of the committees break even, the other half receives money from the association to organize activities, and therefore makes a loss. This heading includes the committees that break even.

### **7.6.1 Wintersportcommissie**

The turnover within the Wintersportcommissie depends on the price of the travel company. Just like last year, this is directly passed on to the members who go on the winter sports. It is therefore difficult to say how expensive the trip will be, but in any case it breaks even, so all the gains of the trip go directly to the travel organization and the trip.

### **7.6.2 Feest- en Borrelcommissie**

The Feest- en Borrelcommissie will organize three parties this year, just like last year. In addition, a gala will also be organized, which was not done by the FeBo last year, but by the Lustrum committee. In addition, all income from the FeBo will be used within the FeBo, which means that the committee breaks even. We also want to organize a theme borrel, which can be a beer cantus or another theme, for which we want to use €400 of the FeBo budget. The exact execution of the theme will be determined by the committee together with its coordinator during the year.

### **7.6.3 Den Uytvreter**

The association magazine Den Uytvreter will publish four editions for students of Social Geography and Planning at the University of Amsterdam, just like last year. The printing costs of the DU are fully reimbursed by the CSW. Because the CSW compensation for the association magazine is separate from the other CSW money, it is customary to break even on this item. That is why it remains under this item.

### **7.6.4 March trips (Verre-, Stads- and Rondreiscommissie)**

Board XV has already indicated in their policy plan that the trips may become more expensive in the coming years, partly due to inflation. Candidate Board XVI will apply this. This makes it possible to choose destinations that are further away for the long-distance trip, in comparison to the last couple of years, for example. It will also make it easier to make ends meet within the trip and there will be more room for multiple activities than just a trip where only travel costs and accommodation are covered.

We have chosen to make the city trip the fixed price of €400, the round trip will go to €550, and the faraway trip will go to €750. We have done this with the aim of being able to discover more destinations and do more group activities, but still being reasonable. Through a number of joint activities, the group also becomes closer, which ensures an even more unforgettable experience.

We have also explored many countries and places in recent years, which means that the possibility of other places with the current budget has run out. We also want to push these boundaries. We will keep the number of participants at 30, this number ensures a nice balance between a reasonable amount of members being able to participate and the activity being manageable to organize still.

## **7.7 Committees (loss)**

Then, as mentioned, there are the committees that are budgeted at a loss. These are the same committees as last year, but without the Lustrum committee.

### **7.7.1 Almanak**

The Almanak is the yearbook of the Sarphati study association that is distributed among the members every year. Just like previous years, the Almanak is printed by a professional printer. The costs of the Almanak already went up last year, but due to inflation, it will be increased again by €250. This brings the final costs to €2000.

### **7.7.2 Mastercommissie**

The youngest committee of SV Sarphati will organize four activities next year, one career and education-oriented activity and three social activities. There are currently 3 social activities, an educational activity and a career activity, with a combined income source of €200. In addition to the €200, Sarphati also wants to spend another €500 on the budget to make it fun and attractive for the master students.

### **7.7.3 Activiteitencommissie**

Just like last year, the Activiteitencommissie will organize three regular and three sports activities. Sarphati plans to have a carnival again this year, and to also organize the Sarphestival. The regular activities have some gains, the sports ones do not. The income from the activities together will be around €800, and Sarphati will add €1150 from its own budget, a high amount also partly due to organizing the Sarphestival and making the activities more attractive for the international students.

### **7.7.4 Introkampcommissie**

The Introkamp is Sarphati's most important event for member retention among first-year students. This is where they start their Sarphati education and get to know the association's board, its committees and their chairs. The study has made €2500 available. In addition, we have assumed approximately 50 participants who will pay €68.50, which together with the sale of a number of consumption vouchers brings the income to €6300. Sarphati itself adds another €500 to give the new first-years an unforgettable experience.

### **7.7.5 Weekendcommissie**

The Weekendcommissie organizes two weekends: the October weekend and the hitchhike weekend. The October weekend also plays a role in the soft landing that the association offers to first-year members. The income from the October weekend is estimated at €4000 due to the overestimation of last year. The income from the hitchhike weekend is estimated at €3000. In addition, Sarphati will add €1500 for unforeseen costs and to prevent the weekends becoming too expensive.

### **7.7.6 Carrièrecommissie**

The Carrièrecommissie will organize three in-house days. The costs will only be for purchasing promotional gifts. In addition, an informal networking activity has been budgeted. This activity will be organized as a borrel. The budget for the borrel will be €400. Finally, there is the networking event. This last item is one of the most important events of the year for Sarphati. The costs of this event will be covered by income and an increased CSW amount of €400, because Candidate Board XVI believes that the Carrièrecommissie could use an increase, looking at the low attendance of recent years.

### **7.7.7 Educatieve Activiteitencommissie**

The Educatieve Activiteitencommissie has five activities during the year. Two excursions, both domestically and abroad, two educational activities and a cultural activity. The income from the educational activities and the cultural activity has been kept low, the income from the excursions higher. The income is €1150, the contribution from the CSW is €1150 and Sarphati pays €1150 from its own budget. With this we still want the study association to have an educational side, and that is why we think it is important to invest in this. We also want to make the association more appealing to the internationals, so that's why we gave the EAC more budget. This way we hope to attract some international students to these activities in particular.



## **7.8 Unforeseen Costs**

Finally, the budget of Candidate Board XVI, as usual, has an item for unforeseen costs. This can be used to absorb unexpected financial setbacks. €500 has been reserved for this.

Unforeseen costs will also have to be calculated for the activities and travels of committees, this amounts to 5% of the total amount.